



Board of Alderman Request for Action

MEETING DATE: 11/16/2021

DEPARTMENT: Public Works

AGENDA ITEM: Approve Resolution 997 – Acknowledgement of an Emergency Purchase

REQUEST FOR BOARD ACTION:

Motion to approve Resolution 997, Acknowledging of an Emergency Purchase of a six-inch water meter for the service at 1208 and 1210 South Commercial from KC Winnelson in the amount of \$7,869.

SUMMARY:

The senior living apartments at 1208 /1210 Commercial, are individually metered (48 meters). The water system to the complex is a private system with only one connection to the City Water Distribution system. In the past, the complex has experienced water leaks on their system, requiring a significant amount of time to resolve the situation. In those instances, there is no single unit that can be isolated and shut off pending the repair. Following discussions between staff and complex management, installation of a six-inch (6") master meter was recommended, with responsibility of the water system falling to the complex owner. This will reduce the number of meter reads to one master account rather than 48 separate reads. Any leaks will be billed and there would be an incentive to get any leaks fixed.

There is only one vendor, KC Winnelson that works with our Hot Rod Radio System for remote water meter reading. A six-inch (6") meter is needed and it is six – eight weeks for delivery. In order to accomplish this task we are requesting an emergency purchase. The cost is \$7869.

We will need assistance with the installation and Menke Excavation estimates about \$2000 for installation.

PREVIOUS ACTION:

None

POLICY ISSUE:

Maintaining infrastructure.

FINANCIAL CONSIDERATIONS:

Funds for repairs and maintenance for infrastructure are available in the Utilities budget.

ATTACHMENTS:

- ☐ Ordinance
- ☒ Resolution
- ☐ Staff Report
- ☐ Other:

- ☐ Contract
- ☐ Plans
- ☐ Minutes

RESOLUTION 997

A RESOLUTION ACKNOWLEDGING CERTAIN EMERGENCY PURCHASES BY THE CITY ADMINISTRATOR.

WHEREAS, the City Administrator's purchasing authority is \$7,500, however in emergency situations, the City Administrator is authorized to make purchases that exceed that amount in order to expedite repairs or purchases for city needs; and,

WHEREAS, the City provides water service to 1208 and 1210 South Commercial; and

WHEREAS, the City desires to install a single six-inch (6") water master meter; and

WHEREAS, KC Winnelson is the sole provider for water meters that communicate with the existing system; and

WHEREAS, the cost of a six-inch (6") water meter is \$7,869, with an eight week delivery period; and

WHEREAS, purchase of the meter was approved by the City Administrator in as an emergency purchase in order to expedite delivery and installation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI:

THAT the Board acknowledges the emergency purchase of a six-inch water meter from KC Winnelson, as a sole source vendor, and approves the expenditure of \$7,869.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, this 16th day of November, 2021.

Damien Boley, Mayor

ATTEST:

Linda Drummond, City Clerk

